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Box 4, 59-98, file: Org. & Methods
Service, 1952

14 February 1952

MEMORANDUM FOR: Chief, Administrative Services

25X1A9a ATTENTION: [REDACTED]

FROM: Executive Assistant Director, OCD
 SUBJECT: Space Utilized by OCD Personnel

1. In answer to your request at our recent meeting I have itemized below the distribution of OCD personnel throughout various CIA buildings following the occupancy of Riverside Stadium.

	<u>Special Projects</u>	<u>Approved Departmental T/O</u>
66 M Building	(16)	{ 48
56 Q Building	{-}	{ 56
69 Building 14	(24)	{ 45
6 K-Alcott Hall	(2)	{ 4
908 Riverside Stadium	(18)	{ 490
10 Microfilm Team	(-)	{ -
Total 715	On June 30, 1952	62
- 62	Special Projects in Process	643
653	Present Approved T/O	
- 10	Overseas T/O	
643	Departmental T/O	

2. OCD has included in their personnel-space estimates all individuals in the above listing except 48 persons in Q building who compose the Special Register and whose accommodation have been and will continue to be included within the OCI estimates. Also the 2 Branch Librarians in Alcott Hall, the 4 Branch Librarians in K building, and the 10 persons in the microfilm team have not entered into any of our space estimates.

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